

HIGH POINT PARKS AND RECREATION DEPARTMENT

FEES AND CHARGES

2013

**UPDATED BY THE HIGH POINT CITY COUNCIL
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FACILITY USE POLICY

It is the policy of the High Point Parks and Recreation Department to operate as many programs as possible on a self-sustaining basis. Programs and facilities are made available on a first come, first serve basis. The Special Facilities Division operates the City's two golf courses, two municipal lakes, and campground and tennis center on a 100% self-sustaining basis.

Holiday rates are charged at the City's two golf courses, two marina operations, recreation centers and the Roy B. Culler, Jr. Senior Center on the following holidays: New Years Day, Martin Luther King Day, Easter Friday, Memorial Day, July 4th, Labor Day, and Christmas Eve. The Department is closed on Thanksgiving and Christmas Day.

The Department operates recreation facilities and programs for the citizens of High Point. Recreation programs for adults are operated as much as possible on a self-sustaining basis. These programs include softball leagues, basketball leagues, special trips, recreation classes, and many others. Recreation programs for special populations (seniors and handicapped) are operated on a low as possible fee basis. Donations and co-sponsorships are welcomed for special populations programs. Area schools are charged fees for the use of departmental recreational facilities.

General recreation programs and facilities are provided with fees set as reasonable as the City can afford. The City provides athletic facilities for co-sponsored youth athletic programs at no fee or at fees set to cover the loss of public access.

The Parks and Recreation Department uses revenue and expense goals and objectives to evaluate services.

REFUND POLICY

Shelters

The Parks and Recreation Department will authorize a refund for a percentage of fees paid under the following conditions:

- Cancellation notice received 30 days prior to the rental are eligible for a 75% refund
- Cancellation notice received within 30 days is not eligible for a refund
- Rentals or programs canceled by the Parks and Recreation Department are eligible for 100% refund

Programs

A full refund will be returned for programs offered by the Department before the registration period has closed. After the program registration period the participant is not eligible for a refund.

Special Events

Refunds for special events will be on an event-by-event basis. The policy for each event will be clearly posted on the registration form for the particular event.

Submit refund requests at the location the fees were paid

Beer and Wine

Rules for the Sale of Malt Beverages and/or Unfortified Wine

1. The sale of alcoholic beverages is permitted at Oak Hollow and Blair Park Golf Courses.
2. All State laws concerning the sale and consumption of beer (Malt Beverages) shall be strictly adhered to.
3. Beer will be sold and dispensed in accordance with ABC regulations.
4. At least one grillroom employee shall be eighteen (18) years of age or older during any particular shift.
5. The City reserves the right to refuse to sell beer to any person. Following are examples of, but not limited to, refusing the sale of beer:
 - A. Persons under 21 years of age
 - B. Improper or disruptive conduct
 - C. Person(s) appearing to be intoxicated
 - D. Lack of identification, etc.
6. Any person violating State alcoholic beverage laws as a part of their course of employment shall be subject to appropriate personnel action up to and including dismissal.
7. Any person observed by City staff to be violating State ABC Laws by providing beer to anyone under age shall have their golf playing privileges suspended.

Park Rentals

1. Alcoholic beverages are allowed during exclusive rentals or special events at the following facilities: Oak Hollow Tennis Center, Oak Hollow Park, High Point City Lake Park and High Point Athletic Complex.
2. All State laws concerning the sale and consumption of beer (Malt Beverages) shall be strictly adhered to.
3. Persons or agencies permitted to serve beer or wine must provide the city with a certificate of insurance showing \$2,000,000 dollars of liability insurance coverage.

BLAIR PARK GOLF COURSE

Green Fees - Weekdays

	<u>Price</u>	<u>Recommendation</u>
Women (1 day per week, designated by Pro)	\$10.00	No Change
Persons 18 and under, Students*, Weekdays only – 18 hole	\$10.00	No Change
Persons 18 and under, Weekdays after 1:00pm – 9 hole	\$8.00	No Change
Persons 60 and over, Weekdays only	\$10.00	No Change
Persons 60 and over, Weekdays after 1:00pm – 9 hole	\$8.00	No Change
Men & Women (Regular Green Fees) Weekdays	\$13.00	No Change
Men & Women 9-hole Green Fees	\$10.00	No Change
Green and cart twilight fee (after 3:00pm)	\$20.00	\$21.00
SENIORS & LADIES Play/Ride	\$22.00	No Change

* Valid Student ID Required

Saturdays, Sundays and Holidays

All Golfers until 12:30pm (cart fee included) *	\$29.00	\$30.00
All Golfers after 12:30pm (cart fee included) *	\$23.00	\$24.00
All Golfers after 12:30pm (cart fee not included) *	\$16.00	No Change
Weekends 9-hole green fees (last 2 hours or after 18 holes)	\$9.00	\$10.00

School Greens Fees (Weekdays only) Per Team Per Season

College Golf Team	\$675.00	No Change
High School Golf Team	\$575.00	No Change
Middle School Golf Team (Limit 2 days per week)	\$300.00	No Change

***Limit of 3 golf teams at any one time – golf carts not provided

Golf Carts

9-holes - per person, per cart	\$8.00	\$9.00
18-holes - per person, per cart	\$14.00	\$15.00

Discount Green Fee and/or Cart Fee

A special discount green fee or cart fee may be established at either or both Oak Hollow or Blair Park golf courses to promote golf play during periods of poor weather, poor course conditions or to promote more golf play. This fee would be put into effect only by action of the Parks and Recreation Director. This discount fee may vary due to the conditions and goals of the promotion.

Entire Golf Course Rental

Weekdays Only , (first 120 players)	\$3,000.00	No Change
Additional fee of \$24.00 per golfer over 120		

* 10:30 – November – March (months at Golf Pro's discretion)

OAK HOLLOW GOLF COURSE

<u>Green Fees – Weekdays</u> (Monday-Friday, 18-holes only)	<u>Price</u>	<u>Recommendations</u>
Women (1 day per week, designated by Pro)	\$12.00	\$13.00
Persons 18 and under, Students* - Weekdays only – 18 hole	\$12.00	\$13.00
Persons 18 and under, Weekdays after 1:00pm – 9 hole	\$9.00	\$10.00
Persons 60 and over, Weekdays only	\$12.00	\$13.00
Persons 60 and over, Weekdays after 1:00pm – 9 hole	\$9.00	\$10.00
Men & Women (Regular Green Fees) Weekdays	\$17.00	No Change
Men & Women 9-hole Green Fees	\$12.00	No Change
Green and cart twilight fee (after 3:00pm)	\$24.00	\$25.00
Twilight Green Fee Only (after 3:00 pm)	\$15.00	\$16.00
SENIORS & LADIES Play/Ride	\$24.00	No Change

* Valid Student ID Required

Saturdays, Sundays and Holidays

All Golfers until 12:30pm (cart fee included) **	\$38.00	\$39.00
All Golfers after 12:30pm (cart fee included) **	\$32.00	\$33.00
All Golfers after 12:30pm (cart fee not included) **	\$25.00	No Change
Weekends 9-hole green fees (last 2 hours or after 18 holes)	\$13.00	\$14.00
** 10:30 – November – March (months at Golf Pro's discretion)		

School Greens Fees (Weekdays only) Per Team/Per Season

College Golf Team	\$675.00	No Change
High School Golf Team	\$575.00	No Change
Middle School Golf Team (Limit 2 days per week)	\$300.00	No Change
***Limit of 3 golf teams at any one time – golf carts not provided		

<u>Locker Rental: Yearly Rental</u>	\$10.00	No Change
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Golf Carts

9-holes - per person, per cart	\$8.00	\$9.00
18-holes - per person, per cart	\$14.00	\$15.00

Discount Green Fee and/or Cart Fee

A special discount green fee or cart fee may be established at either or both Oak Hollow or Blair Park golf courses to promote golf play during periods of poor weather, poor course conditions or to promote more golf play. This fee would be put into effect only by action of the Parks and Recreation Director. This discount fee may vary due to the conditions and goals of the promotion.

Entire Golf Course Rental

Weekdays Only (first 120 players)	\$3,750.00
Add additional fee of \$28.00 per golfer over 120	

Oak Hollow Golf Course Shelter

Per day	\$50.00
Fee waived with \$300.00 Grill Room purchases	

J. BROOKS REITZEL TENNIS CENTER

OUTDOOR COURTS

Weekdays, Weekends and Holidays	
Per court, per hour	\$8.00
Seasonal Court Pass (April 1-October 31)	\$270.00

INDOOR COURTS

Indoor Court Season (November 1-March 31)	
Non-Prime Time: Monday - Thursday	8:30am-5: 30pm
Fridays	All day
Sundays	8:30am-11: 30am
Prime Time: Monday - Thursday	5:30-10:00pm
Saturdays	All day
Sundays	1:00-8:30pm
Per Court Hour Prime Time	\$24.00
Per Court Hour Non Prime Time	\$20.00
Season Rates per court per 20 weeks - PRIME TIME	\$650.00
Season Rates per court per 20 weeks – NON-PRIME TIME	\$600.00

ALL FEES FOR COURT TIME MUST BE PAID TO THE PRO SHOP PERSONNEL BEFORE PLAY BEGINS.

An Indoor Court Building (2 Courts) can be reserved during the Indoor Season \$125.00 on Saturday nights from 7:00pm to 12:00 midnight

School Rentals

School Court Fees Per Team Per Season, Outdoor Courts Only, Practice times \$300.00 will be 3:00pm to 5:00pm weekdays only, 4 courts, 5 days a week, 1.5 hours per day before 6:00pm

School matches will be limited to 2 home matches per week: one on Monday – Thursday and one on Friday. Match times will be limited to 3:00pm to 6:00pm There will be a maximum of 10 home matches per season. Hard courts must be used when available.

Indoor courts may be reserved by school teams at the rate of \$12.00 per hour from 3:00pm to 5:30pm weekdays only when courts are available. Regular court fees apply to other use of the outdoor or indoor courts.

Outdoor courts may be used for tournaments (conference, regional) at a rate of \$150.00 per day from 9:00am. To 6:00 p.m.

Courts may only be reserved 48 hours in advance and if not used, cancelled 24 hours in advance. Players not canceling the court shall be subject to entire court fee.

J. Brooks Reitzel Tennis Center (con't)

<u>Facility Rental</u>	<u>Outdoor Courts (10)</u>	<u>Indoor Courts (4)</u>
4 hr.	\$150.00	\$180.00
8 hr.	\$280.00	\$350.00
Each extra hour	\$40.00	\$50.00

(Includes 2 hr. court maintenance, extra labor, and equipment @ \$25.00 per hr.)

WASHINGTON TERRACE PARK

Entire Park

8 hour period

Price

\$600.00

Recommendation

Includes all shelters, community building, multipurpose space and stage. Pool rental is not included – requires additional fee. Pool will be open to the public during regular operational hours.

Rental time includes renter's set up and clean up times

Picnic Shelters – rates are based on 4 hour periods

Shelter #1

\$25.00

\$30.00

Shelter #2

\$35.00

\$40.00

Shelter #3 & 4

\$50.00 *

\$55.00

Shelter #5

\$25.00

\$30.00

Shelter #6

\$25.00

\$30.00

Shelter #7

\$30.00 *

\$35.00

* These shelters have electricity

Stage Area

2 hour period

\$50.00

4 hour period

\$75.00

8 hour period

\$140.00

Community Building

Large Activity Room (includes kitchen)

2 hour period

\$100

4 hour period

\$150

8 hour period

\$200

Conference Room

(Additional fee for kitchen of \$15 per 2 hour period when available)

2 hour period

\$75

4 hour period

\$125

8 hour period

\$175

Entire Center

2 hour period

\$175

4 hour period

\$250

8 hour period

\$350

Outside Space – Multipurpose Space

2 hour period

\$50.00

4 hour period

\$75.00

8 hour period

\$140.00

Vendor Fees

Food vendors

\$75.00

Non-food vendors

\$50.00

Guilford County Health Department permit is required for all food vendors prior to payment of vendor fee. Vendor space is only available at select events.

WASHINGTON TERRACE PARK (con't)

<u>Additional Charges</u>	<u>Price</u>
Extra charge for rental on a City Holiday	\$150.00

Reservation Policy

A deposit is required for the rental of any Parks and Recreation Department Recreation Center Facility. This fee is 25% of the total rental fee for the facility or a minimum of \$25.00 whichever is greater. The balance will be due two weeks prior to the rental date. The reservation fee is non- refundable in the two-week period before the date of the rental.

WASHINGTON TERRACE PARK SWIMMING POOL

<u>Swimming Pool</u>	<u>Price</u>
Per person, per day (includes basket rental)	\$1.25
Pool Rental Rate: one and one-half hour period (Maximum rental time is 6 hours)	\$50.00 **
** Extra fee for lifeguards when pool is rented during non-public hours – Rate is per hour/per lifeguard (Minimum of 2 lifeguards are required)	\$12.00
Lost key fee	\$3.00
Swim Lessons – 4-week session	\$20.00

Toddlers 3 years of age and under are allowed in pool free with a paying adult 18 years of age or older. Day Care Groups are not included.

Discount Passes

Discount pass includes 15 swims	\$12.50
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CITY LAKE PARK

Amusement Rides

Price per ticket	<u>Price</u> \$1.25
Price per ticket – School Groups Only	\$1.00
Price per ticket – Train & Merry-Go-Round, School Groups Only	\$1.80

Boat Ride

Price per ticket	\$2.50
Group Rental – per hour	\$90.00
Group Rental – per ½ hour	\$50.00

Miniature Golf

18 holes, per person	\$2.75
18 holes, for groups of 20 or more	\$2.25
All Day Golf Pass	\$5.00

Daily Discount Tickets (Groups Only)

These tickets allow persons the unlimited use of the Merry-Go-Round and Train for one day.

Price per ticket for groups of 1-24	\$4.75
Price per ticket for groups of 25-49	\$4.25
Price per ticket for groups of 50-99	\$4.00
Price per ticket for groups of 100 or more	\$3.75
Additional price per ticket to add Golf	\$1.75
Additional price per ticket to add Swimming and Waterslide	\$5.00

Hourly Rental – Train, Merry- Go–Round & Golf (subject to availability)

One Amusement	\$120.00
Two Amusements	\$220.00
Three Amusements	\$320.00
Operator Fee (per hour, per amusement)	\$10.00

Entire Park Rental

Price per person over 1,000 people	\$4,000.00
	\$4.00

Camp Ann Area Rental (Exclusive Use)**

Rate is a combination of shelters 5,6,7,8 – Price is for one day/8hour period	\$600.00
Beer allowed with exclusive use with permission from P&R Director or his designee	

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Camping Fees Per Day at City Lake Park

Camp sites with or without electrical hook-up	\$16.00
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CITY LAKE PARK (con't)

City Lake Gym Rental

1 Hour	\$35.00
2 Hours	\$60.00
4 Hours	\$100.00
All Day	\$175.00
Night Closing	\$35.00
Field use, 4 hour for designated function	\$100.00

CITY LAKE PARK SWIMMING POOL

Swimming Pool

	<u>Price</u>
Pool and Water Slide Entry	\$6.00
Swim Lessons	\$25.00

Discount Passes

Discount pass includes 15 swims	\$60.00
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Group Rates

Group rate is for 20 or more swimmers – price is per swimmer	\$5.00
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Rentals – Rates Do Not Include Lifeguards

Swimming Pool – (per hour)	\$100.00
Waterslide – (per hour)	\$100.00

Swim Meets

State or Regional (per swimmer)	\$4.00
High Point Community (per swimmer)	\$3.00

RENTALS ARE NOT AVAILABLE 12:00Noon – 6:00pm

Lifeguards – rate is per hour/per lifeguard	\$12.00
Lockers – rate is per rental	\$0.25
Lost key fee	\$3.00

Toddlers 3 years of age and under are allowed free with a paying adult 18 years of age or over.
Day Care Groups are not included.

SHELTERS

City Lake Park Shelters - rates are based on 4 hour periods

	<u>Price</u>	<u>Recommendation</u>
Shelter #1	\$45.00	\$50.00
Shelter #2	\$60.00	\$65.00
Shelter #3	\$60.00	\$65.00
Shelter #2 & #3	\$110.00	\$115.00
Shelter #4	\$40.00	\$45.00
Shelter #5	\$40.00	\$45.00
Shelter #6	\$60.00	\$65.00
Shelter #7	\$60.00	\$65.00
Shelter #8	\$45.00	\$50.00
Shelter #9	\$45.00	\$50.00
Shelter #10	\$40.00	\$45.00

Special Clean-up Charges

Companies or groups will be required to pay extra for additional set-up and/or clean-up charges beyond the norm, as determined by the Director of Parks and Recreation or his designee. Charge is per hour/per employee	\$12.00	
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Oak Hollow Park Shelters

4 hour period	\$35.00	\$40.00
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Community Park Picnic Shelters

4 hour period (a \$25.00 key deposit is required) Failure to return a key by 12:00N by the next business day may result in forfeiture of your deposit, as locks will have to be replaced.	\$30.00	\$35.00
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BOATING AND FISHING

Launching Fees with Boats

Oak Hollow

Weekdays*	\$7.00
Weekends/Holidays	\$7.00
Water Skiing	+ \$1.00
Kayaks and Canoes	\$4.00

City Lake

Weekdays*	\$7.00
Weekends/Holidays	\$7.00
Kayaks and Canoes	\$3.00

Fishing Boats (Rental) – three person limit**

Price

All Day – Weekdays *

1 Adult	\$8.00
2 Adults	\$9.00
3 Adults	\$10.00

All Day, Weekends

1 Adult	\$11.00
2 Adults	\$13.00
3 Adults	\$15.00

Canoes * (City Lake) – two person limit per boat

4 hour period	\$8.00
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Paddle Boats (City Lake)

2-seater boat per ½ hour	\$7.00
3-seater boat per ½ hour	\$8.00

Sail Boat Rentals – (Includes Life Jackets)

Oak Hollow Lake Only

Two person limit per boat

(4) Hours with sailing experience	\$25.00
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Discount Boat Launching Pass – Both Lakes

Price

10 Boat Launches	\$60.00
May be used at Oak Hollow Lake Monday-Friday only, any day at City Lake Park. Does not include the extra water ski fee at Oak Hollow Lake	

May be used at Oak Hollow or City Lake Park any day of the week.

Does not include the extra water ski fee at Oak Hollow Lake

Bank Fishing (All Day)

Adults ages 16-59	\$2.00
Youth ages 12-15 (must be accompanied by an adult) and handicapped persons	\$1.00
Adults ages 60 and up	\$1.00
Children under the age of 12 (must be accompanied by an adult)	FREE

BOATING AND FISHING (con't)

Boat Storage – (Oak Hollow Only)

	<u>Price</u>
Price per month	\$30.00

* Senior Citizens 60 years or older may request a 1/2 price discount (weekdays only).

** Age and weight restrictions apply.

Yearly Bank Fishing Pass

	<u>Price</u>
Youth ages 12-14 and handicapped persons	\$25.00
Persons ages 16-59	\$30.00
Persons ages 60 and up	\$25.00

Yearly Non-Powered Boats Pass – Kayaks and Canoes Only

Both Lakes	\$120.00
One Lake (Designated)	\$75.00

Life Jackets

For All Lake Users	FREE
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ALL LAKE RULES AND REGULATIONS MUST BE FOLLOWED.

OAK HOLLOW MARINA

Meeting Room	<u>2-Hour</u>	<u>4-Hours</u>	<u>8-Hours</u>
	\$50.00	\$100.00	\$150.00
After Hours Fee - \$25.00			

FESTIVAL PARK

	<u>1st Day</u>	<u>2nd Day</u>
<u>Non-Profit Groups and Organizations *</u>		
Both Overlooks and Fields	\$1,000.00	\$500.00
One Overlook and Field	\$800.00	\$400.00
South Overlook (Inside fence)	\$500.00	\$250.00
<u>Profit Group Events & Concerts</u>		
Overlook and Field	\$1,500.00	\$1,000.00
Both Overlooks and fields	\$2,000.00	\$1,000.00
2- Day Minimum Rental For Events and Concerts That Require Next Day Clean-up and/or Tear down		
<u>Orchestra Shell</u>		
Rental Fee at Festival Park (set up included)	\$500.00	

If public use of the adjacent lake is hampered by the lessee One Hundred Fifty (\$150) per day for additional lake patrol shall be added to the fee paid by the lessee. The City shall provide site preparation assistance as needed; clean- up shall be the responsibility of the lessee. Groups shall also be responsible for damages to the facilities. If parking fees are collected, abnormal cost for damages will be billed to the group leasing the facility.

*City Departments will not be charged rental fees for the use of Festival Park. Non-profit groups must enter into a rental agreement and provide a copy of a valid 501(c)(3) non-profit status to qualify for non-profit rates.

** A 25% non-refundable deposit is due to reserve dates. All fees are due 30 days prior to the event. The event will be canceled by the City 30 days prior to the event due to nonpayment.

501(c)(3)

501(c)(3) exemptions apply to corporations, and any community chest, fund, or foundation, organized and operated exclusively for religious, charitable, scientific, testing for public safety, literary, or educational purposes, or to foster national or international amateur sports competition, or for the prevention of cruelty to children or animals.

OAK HOLLOW FAMILY CAMPGROUND

	<u>Price</u>	<u>Recommendation</u>
Camp Sites – Section D and Tent (Daily Fee)	\$25.00	\$30.00
Camp Sites – Section A, B, C (Cablevision included)	\$30.00	\$35.00
Each additional person above 4, per night	\$5.00	

Fees include one vehicle and not more than 4 persons
Camping units with sanitary facilities must attach to sewer lines
Camping visit limit – (21) days in any 30-day period

Extensions beyond **(21)** days permitted if space is
Available with the approval by the Special Facilities Manager.

Reservations may be allowed at the discretion of the Parks & Recreation Director

RECREATION CENTERS

(Allen Jay, Deep River, Morehead, Oakview, and Southside)

<u>Area</u>	<u>1 hour</u>	<u>2 hours</u>	<u>4 hours</u>	<u>8 hours</u>	<u>12 hours</u>
Gym * Type A	\$50.00	\$70.00	\$100.00	\$190.00	\$290.00
Type B	\$75.00	\$100.00	\$150.00	\$250.00	\$400.00
Activity Room		\$50.00	\$65.00	\$80.00	
Large Activity Room (Oakview, Deep River, Allen Jay, Morehead)		\$85.00	\$100.00	\$135.00	
Entire Center		\$210.00	\$275.00	\$385.00	

Rental Time includes renter's set-up and clean-up times.

When not in conflict with Departmental Programs, the above facilities are available as follows:

Weekdays	9:00am -11:00pm
Saturdays	8:00am -11:00pm
Sunday	8:00pm-11:00pm

*Wood Gym Floors may only be rented for gym athletic programs. Approved clean gym shoes are required. Pet shows, dances, banquets, and like functions are not approved for wood gym floors.

Type A Gym Rentals – local athletics, non-profit, civic, religious

Type B Gym Rentals – non-profit or commercial, where admission is charged, tickets or merchandise is sold.

For all Gym Rentals – a) Facility Deposit will be charged. After inspection, if the building is clean, The deposit will be returned. This is to be a separate check from the facility rental fee.

b) \$1,000,000 liability insurance policy is required and a copy of the policy must be provided.

Additional Charges:

An additional fee of \$150.00 is charged for events on approved City Holidays.

All loss or breakage of equipment must be reimbursed.

Exclusive Use Leases:

Are available with special permission for up to 8 hours for \$500.00.

RECREATION CENTERS (con't)

(Allen Jay, Deep River, Morehead, Oakview, and Southside)

Facility Group Rental Fees

Groups may not charge admission or collect donations from the general public or sell items to make a profit without special permission from the City. When permission is granted, the general policy of the Department is to collect 10% of ticket sales or donations plus 10% of net profits from concessions from non-profit groups and 15% from all other groups. Security, paid for by the lessee, may be required for some programs. Non-profit groups and co-sponsored programs may be granted a reduced fee for Center use.

Reservation Policy

A deposit is required for the rental of any Parks and Recreation Department Recreation Center Facility. This fee is 25% of the total rental fee for the facility or a minimum of \$25.00 whichever is greater. The balance will be due two weeks prior to the rental date. The reservation fee is non-refundable in the two-week period before the date of the rental.

ROY B. CULLER, JR., SENIOR CENTER

The Senior Center is operated from Monday through Friday from 9:00 a.m. until 5:00 p.m. for senior citizens activities.

<u>Rental Rate</u>				
	2 Hours	4 Hours	6 Hours	8 Hours
<u>MULTIPURPOSE ROOM</u> *				
Carpet Area (up to 100)	\$100.00	\$150.00	\$175.00	\$200.00
Tile Area (up to 50)	\$75.00	\$125.00	\$150.00	\$175.00
Entire Room (up to 200)	\$175.00	\$250.00	\$300.00	\$350.00
<u>CONFERENCE ROOM</u>	\$35.00	\$50.00	\$75.00	\$100.00
Stage and PA System - \$25 extra for each				

When not in conflict with Departmental Programs, the above facilities are available as follows:

Weekdays	9:00am -11:00pm
Saturdays	9:00am -11:00pm
Sunday	2:00pm–11:00pm

Rental time includes renters' set-up and clean-up time.

* Weekday nights only - Multiple night rentals with a 6-night minimum per year may receive a 40% discount. If rented on same night as another rental group, the renter may receive a 60% discount. Weekend events in multipurpose area must be scheduled 2 hours apart with a four-hour minimum.

ADDITIONAL CHARGES

Extra charge of \$150.00 for rental on a City Holiday.
All loss or breakage of equipment must be reimbursed.

EXCLUSIVE USE LEASES

When not in conflict with Senior Programs, the Center is available for up to 8 hours for \$500.00.

Facility Group Rental Fees

Groups may not charge admission or collect donations from the general public or sell items to make a profit without special permission from the City. When permission is granted, the general policy of the Department is to collect 10% of ticket sales or donations plus 10% of net profits from concessions from non-profit groups and 15% from all other groups. Security, paid for by the lessee, may be required for some programs. Non-profit groups and co-sponsored programs may be granted a reduced fee for Center use.

Reservation Policy

A deposit is required for the rental of any Parks and Recreation Department Recreation Center Facility. This fee is 25% of the total rental fee for the facility or a minimum of \$25.00 whichever is greater. **The balance will be due two weeks prior to the rental date.** The reservation fee is non-refundable in the two-week period before the date of the rental.

High Point Athletic Complex Festival Rates

	<u>1st Day</u>	<u>2nd Day</u>
Non-Profit Groups and Organizations*	\$1,000.00	\$500.00
<u>Profit Group Events & Concerts</u>	\$1,500.00	\$1,000.00

2-Day minimum rental for events and concerts that require next day clean-up and/or tear down

The City shall provide site preparation assistance as needed as needed; clean-up shall be the responsibility of the lessee. Groups shall also be responsible for damages to the facilities.

*City Departments will be charged according to the City policy established for events sponsored by the City. Non-profit groups must enter into a rental agreement and provide a copy of a valid 501(c)(3) non-profit status to qualify for non-profit rates.

**A 25% non-refundable deposit is due to reserve dates. All fees are due 30 days prior to the event. The event will be cancelled by the City 30 days prior to the event due to non-payment.

ATHLETIC FACILITIES

High Point Athletic Complex

The High Point Athletic Complex contains a baseball stadium, soccer stadium and track stadium. There are ~~9~~ ~~4~~ additional soccer fields located at the complex. The Recreation Department is responsible for scheduling the Athletic Complex.

The A. J. Simeon Football Stadium is owned and operated by the Guilford County School System and is not included as a part of this fee schedule.

Correll/Morris Soccer Stadium, Ed Price Baseball Stadium & Aderholdt Track & Field are “game only” facilities. ~~and not available for athletic practice.~~ Aderholdt Track is available for practices.

Ed Price Baseball Stadium *	\$ 75.00 \$100.00 per game day – \$100.00 \$125.00 per game night *
Correll/Morris Soccer Stadium *	\$ 75.00 \$100.00 per game day – \$100.00 \$125.00 per game night *
Aderholdt Track Stadium *	\$250.00 per day
Aderholdt Football/Soccer Field	\$ 60.00 \$250.00 per game day – \$ 75.00 \$450.00 per game night * 2 or more games
North, South & West Shadybrook Soccer Fields	\$ 60.00 per game per day

Field Rentals

Outdoor athletic facilities may be used from 9:00am through 11:00pm. No games may be started after 9:00pm. Games must stop at 11:00pm with no exceptions. A \$100.00 deposit is charged for all tournament and league requests. The deposit is required before the tournament or league can be scheduled. Deposits will only be refunded upon receipt of a written notice fourteen days or more prior to the event. The total fee is required **7 days** before the tournament or league begins.

\$150.00 refundable maintenance deposit is required for all events less than 4 hours

\$25.00 per hour non-refundable maintenance fee for any event greater than 4 hours

Additional Field preparation fee - \$50.00 per field

Concession Fee **for High Point Athletic Complex**

~~West~~ - \$100.00 per event

~~South~~ - \$150.00 per event

~~North~~ - \$200.00 per event

Tournament Fees ~~** - In-Town Groups~~

	<u>1st Field</u>	<u>2nd Field</u>	<u>3rd Field</u>
Per field per day (8:00am-11:00pm)	\$200.00	\$175.00	\$150.00

ATHLETIC FACILITIES (con't)

Community Fields

Game Fee – (Baseball, Softball, Soccer)

Per game, per day (8:00am-6:00pm)	<u>Price</u> \$60.00
Per game, per night (6:00pm-11:00pm)	\$75.00
Practice, day use, with permit and no field preparations	\$25.00

Price is per hour (Without Lights)

Practice, night use, with permit and no field preparations	\$35.00
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Price is per hour (With Lights)

Field Rentals

Outdoor athletic facilities may be used from 9:00am through 11:00pm. **No games may be started after 9:00pm.** Games must stop at 11:00pm with no exceptions. A \$100.00 deposit is charged for all tournament and league requests. The deposit is required before the tournament or league can be scheduled. Deposits will only be refunded upon receipt of a written notice fourteen days or more prior to the event. The total fee is required before the tournament or league begins.

Additional Field preparation fee - \$50.00 per field

Youth Athletic Camp Rental Fee	
Athletic Camp One-Half Day (4 hours), 5 days	\$500.00 per park
Athletic Camp Full Day, 4 to 8 hours, 5 days	\$1,000.00 per park

The Department may limit the number of participants at a particular site. This fee may be adjusted for the size of the camp and impact on departmental facilities or programs. This fee is for indoor as well as outdoor camps including, but not limited to, baseball, basketball, football, soccer, and cheerleading.

Concession Fee

\$100.00 per event per site

Tournament Fees

	<u>1st Field</u>	<u>2nd Field</u>	<u>3rd Field</u>
Per field per day (8:00am-11:00pm)	\$200.00	\$175.00	\$150.00

MOBILE STAGE

Reservations:

- A. Priority in reserving High Point Parks & Recreation stage is as follows:
 - 1. High Point Parks & Recreation Department
 - 2. Other City of High Point Departments
 - 3. Other Governmental Agencies
 - 4. Local Non-Profit, Community and Service Organizations
 - 5. Local Business, Commercial and Individual Use
- B. Reservations are taken up to one (1) calendar year prior to the requested date.
- C. The director of High Point Parks & Recreation Department or designee reserves the right to refuse rental of the stage for any event activity deemed as a potential hazard to the mobile stage, or the health and safety of its operators, or any event or activity deemed not to be in the best interest of High Point Parks & Recreation, City of High Point or general public.

Rules and Regulations:

- A. Organizations or groups using the stage must comply with the laws of the State of North Carolina, the County of Guilford, the City of High Point and the following rules set forth by the High Point Parks & Recreation Department.
- B. Application for rental of the stage should be made with the Parks & Recreation Parks Division office at 336-883-3514. An event date must be booked with the Parks & Recreation Department at least ten (10) working days by a verbal communication of the Parks Division staff. During that time, staff will send a rental information packet to the interested party and schedule a meeting with the Parks maintenance staff to review the rental policies, discuss the technical lighting and sound requirements, placement of signs and banners, etc. and conduct a site inspection of the event location.
- C. Organizations or groups renting the Stage are responsible for notifying other local authorities, such as the High Point Police Department, regarding their event plans. The High Point Parks and Recreation Department may require a letter of approval and/or appropriate event permits from other authorities prior to rental. The High Point Parks & Recreation Department reserves the right to see a copy of plans for event supervision and security prior to the scheduled event. The user is responsible for cleaning up the Stage area following the event.
- D. At the time of application, the User must provide event information including the type and purpose of the event as well as a schedule of activities, estimated number of event participants, (at least 50), and the name of individual or organization's representative responsible for the payment of fees and damages. Upon arrival of the application, a deposit must be paid to confirm use of the Stage. This is a non-refundable deposit, which will be applied toward the final rental fees. For non-profit events the set up fee will be paid to confirm use of the Stage. All checks are to be made to **High Point Parks & Recreation Department**.

MOBILE STAGE (con't)

- E. For all events that require the Stage to remain on site after event closing time, security must be provided by the User and approved by the High Point Parks & Recreation Department.
- F. The User assumes responsibility for any and all damages to the Stage and/or its equipment during the period of use. High Point Parks & Recreation Park Maintenance staff must be present when backing other vehicles to the mobile stage for the purpose of loading and unloading equipment.
- G. The User will assume responsibility and liability for all persons in attendance of the event. The High Point Parks & Recreation Department may require a certificate of insurance, showing the liability protection of \$1,000,000 bodily injury, and \$500,000 property damage with the City of High Point shown as additionally insure.
- H. Neither the City of High Point nor the User shall be liable for failure if such is caused by, or due to, acts of God, acts of regulations of public authorities, labor difficulties, civic turmoil strike, epidemic, physical disability of the User or any cause beyond the control of the City of High Point or the User.
- I. The User is responsible to see that no illegal drugs or intoxicating alcoholic beverages are used on the Stage or by persons using the Stage.
- J. The Stage will not be altered in any way, including hard wiring into the electrical box or cable. No nails, screws, or holes are to be put into the stage deck, walls, wings or ceiling. Nothing can be attached to the Stage without the permission of the High Point Parks & Recreation Department Parks Division Staff. Standard devices for hanging signs and banners will be provide on the Stage. No flammable, pyrotechnic, or explosive devices may be used on or within 1,000 feet of the Stage.
- K. The Stage may not be used after midnight without prior written approval by the Director of High Point Parks & Recreation Department or designee. The Stage will not be used during inclement weather such as storms or high winds. The decision to cancel use or shut down the Stage will be made by the High Point Parks & Recreation Maintenance Staff on site.

MOBILE STAGE (con't)

Rental Fee Schedule:

LOCAL NON-PROFIT, COMMUNITY AND SERVICE ORGANIZATIONS

Set-Up Fee	\$350.00 per event Sunday thru Saturday
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LOCAL BUSINESS, COMMERCIAL AND INDIVIDUAL USE

Base Rental (held in city limits)	\$750.00 per 8-hour period, Monday-Friday \$850.00 per 8-hour period, Saturday, Sunday and Holidays
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\$75.00 per hour additional labor charges for continued use of the Stage over an 8-hour period

Deposit	\$750.00 deposit <u>must</u> be paid at the time the rental agreement is signed by the User, and will be applied toward the final rental charges. Checks are to be made payable to the High Point Parks & Recreation Department.
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(NOTE: Time of the event begins when the Park Maintenance Staff arrives at storage area for the Stage to pick up the unit, and ends when the Stage is secured at the storage area or on site for overnight rentals.)

MISCELLANEOUS FEES

Portable Concession Stands (\$75 Deposit Required)*

	<u>Price</u>
Rental Fee – One Day	\$75.00
Rental Fee – Two Days	\$100.00
Rental Fee – One Week	\$175.00

***Additional out of town transportation fee per mile, both ways, each trip - \$1.50 per mile**

Tent Rental*

Per tent up to two days (set up included)	\$200.00
Each additional day (set up included)	\$50.00

***Additional out of town transportation fee per mile, both ways, each trip - \$1.50 per mile**

Farmers Market

Per site on Wednesdays	\$4.00
Per site on Saturdays	\$5.00